

Graduate Banking Officer

Hays • Sydney CBD NSW



Base pay

\$30 - \$31 / hr



Work type

Full time



Contract type

Permanent

Perks

TRAINING

Skills

OPERATIONS

FINANCIAL SERVICES

WRITTEN AND VERBAL

Full job description

Your new company

Join an internationally recognised Big 4 Bank who are committed to providing the best service and assistance to new and existing customers and businesses. Due to increased business demand they require a number of graduates and entry level banking officers who are looking to start their career with a leading Big 4 Bank in Retail Operations.

Your new role

As a Graduate/Entry Level Banking Officer you will be;

- Working in a processing-based position
- Liaising with internal and external stakeholders in relation to client accounts
- Completing varied tasks in relation to client loan applications, including maintenance as well as processing new applications
- Following up on outstanding documentation or information needed
- Completing any reporting or administrative work required

What you'll need to succeed

To be successful in this role, you will have;

- Completed a related degree to Banking, or coming to the end of your

Job details



Date posted

06 Aug 2021



Expired On

06 Aug 2022



Category

Banking, Superannuation & Finance



Occupation

Retail Banking



Base pay

\$30 - \$31 /hr



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Career level

GRADUATE



Work Authorisation

**AUSTRALIAN CITIZEN /
PERMANENT RESIDENT**

studies

- If you do not have a related degree, you will have Financial Services Experience
- An understanding of general Banking products
- Excellent communication and customer service skills, both written and verbal
- High level of accuracy and attention to detail
- Strong computer literacy skills

What you'll get in return

If you are successful you will receive;

- A positing working Monday to Friday 9am to 5pm, a minimum of 38hrs a week.
- A temporary position with the chance to move into a permanent role, pending performance
- The chance to create and build a career in Banking
- A competitive rate between \$29-32/hr + Super, pending experience
- A position based in the Sydney CBD, working in office and WFH once 6mths of training

What you need to do now

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or contact Zoe Casbolt via email - zoe.casbolt@hays.com.au

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